

Confirmed Minutes
North West Regional Transfusion Committee
RTT Meeting via MS Teams
Date: Monday 21st July 2025, 13:30 – 15:30

Attendees

Craig Carroll	Chair, Salford Royal Hospital	CC
Jo Bark	NHSBT	JB
Lydia Baxter	Salford Royal Hospital	LB
Lee Carter	Royal Blackburn Hospital	LC
Rukhsana Hashmat	NHSBT	RH
Jayne Peters	NHSBT / MFT – MRI	JP

Minutes

Jane Murphy	RTC Administrator	JM
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Apologies

Peter Baker	Royal Liverpool University Hospital
Jan Gorry	Aintree University Hospital
Dave Simcox	Royal Liverpool University Hospital

Actions

Item no.	Original Meeting/Date	Action	Owner	Status
3	21/07/2025	JP to contact patient representation to ask if still interested in being a member of the NW RTC	JP	New
3	21/07/2025	CC to look into how to increase representation at future RTC Meetings	CC	Ongoing
4	21/07/2025	JM to advise Luke Dowey Platelet Wastage Audit is on the agenda	JM	Completed
4	21/07/2025	JP to invite Shruthi Narayan to present on SHOT Transfusion Safety Standards at RTC Business Meeting in October	JP	Completed
4	21/07/2025	JM to update RTC Business Meeting agenda with comfort break	JM	Completed
4	21/07/2025	JM to create MS forms for HTC update report including suggested additional questions	JM	Completed
5	21/07/2025	JP to invite Laura Green to present on “What’s around the corner; novel therapies and research in MH Management” at RTC event in November	JP	Completed
5	21/07/2025	JP to invite Shruthi Narayan to present on “How Good is MH Management? SHOT reports on delays and other issues” at RTC event in November	JP	Completed
5	21/07/2025	JM to send draft flyer to CC	JM	Completed

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Minutes

1 Welcome & Apologies

CC welcomed and thanked everyone for joining the meeting.

Apologies listed were sent prior to the meeting.

2 Minutes of RTT Meeting 13th January 2025

Minutes reviewed and agreed as a true and accurate record.

All actions completed.

3 NW RTC Meeting, 28th April 2025

Meeting held via MS Teams.

Attendance

63 attendees. There was representation from all Trusts in the NW Region, with five HTC Chairs attending (23%).

JP highlighted patient representation has not attended last three meetings. Confirmed invitation is sent.

Action: JP to contact patient representation to ask if still interested in being a member of the NW RTC.

JP

Discussion held around reaching out and attaining a wider / targeted audience for this meeting. Holding the first meeting of the NW HTC Chair's on 24th July 2025 which will hopefully encourage engagement at future RTC Meetings.

Virtual meetings do not always get engagement from those who attend. Next meeting is to be held face to face as it is easier for more discussion to take place.

Action: CC to look into how to increase representation at future RTC Meetings.

CC

Evaluation results

Following the meeting; evaluation link was sent to all attendees along with certificate of attendance. Evaluation results reviewed and discussed for meeting.

- Completion rate of forms – 38%
- Good feedback received:
 - Do you feel the agenda items relevant?
Yes - 100%
 - How well were the agenda items discussed?
Excellent / Good - 94%
 - Overall, how would you rate the meeting?
Excellent / Good - 92%

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4 NW RTC Meeting, 10th October 2025

Meeting to be held on Friday 10th October 2025 at NHSBT Liverpool Centre. This will be the first face to face meeting since November 2023.

Agenda

As well as regular items, include:

Barriers to attendance

CC to highlight.

LIMS

- Sharing of experiences of current projects from Salford Royal / Royal Bolton; including challenges / outcomes – Harriet Lucero / Karen Farrar
- What / why Customer Services require hospital LIMS information and EDN – Rukhsana Hashmat

JP suggested maybe at a future meeting, MRI to present on lessons learnt.

Platelet Wastage

Luke Dowey from CCC submitted request to present feedback on third quality improvement audit on Platelet Wastage at CCC. Group agreed for item to be on the agenda.

Action: JM to advise Luke Dowey Platelet Wastage Audit is on the agenda. JM

SHOT Transfusion Safety Standards

SHOT to update / discuss new standards.

Action: JP to invite Shruthi Narayan to present on SHOT Transfusion Safety Standards at RTC Business Meeting in October. JP

Need to insert a comfort break.

Action: JM to update RTC Business Meeting agenda with comfort break. JM

HTC Update Report

To include questions on:

- Cross charging of components at Trusts
- Sample rejection due to labelling errors

Action: JM to create MS forms for HTC update report including suggested additional questions. JM

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5 NW RTC Event Evolving Major Haemorrhage Management, 28th November 2025

Event to be held on Friday 29th November 2025 virtually via Microsoft Teams.

Programme

6 Speakers confirmed for the following presentations / areas:

- Haemorrhage in the clinical setting – what happens in UK theatres; NAP7
- The Axioms of an MHP
- Emergency Department and Pre-hospital
- Obstetrics
- Paediatrics
- Making the MHP Work: Simulation and its role in MHP design and team training

Still require speakers for:

- GI Haemorrhage – waiting for response
- How Good is MH Management - SHOT reports on delays and other issues
- Managing Coagulopathy in MH events: TXA, POCT, Perfusion, Products – waiting for response
- What's around the corner; novel therapies and research in MH Management

Group discussed / suggested speakers for the above.

Action: JP to invite Laura Green to present on “What’s around the corner; novel therapies and research in MH Management” at RTC event in November. **JP**

Action: JP to invite Shruthi Narayan to present on “How Good is MH Management? SHOT reports on delays and other issues” at RTC event in November. **JP**

Flyer

Reviewed draft flyer.

Action: JM to send draft flyer to CC. **JM**

Invitation to be extended to Association of Anaesthetists, Royal College of Anaesthetists and Royal College of Emergency Medicine.

6 NW RTC Working Groups

Anaemia Working Group

Disappointing response to initial factfinding survey. CC to speak to Clare Quarterman to discuss how to reinvigorate to get greater input from the region.

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Cell Salvage Working Group

Caroline Willburn from Wigan, Wrightington, Wigan and Leigh NHS Foundation Trust (WWL) has volunteered to be the lead for this group. Caroline has been an ICS operator for 24 years. Held a meeting with Elmarie Cairns, ICS lead for SW as they have a very well-established setup / network.

Intend to get support for a region wide minimum data set which is the minimum data set we are hoping to present through the NBTC for national consideration. Looking to set up regional educational days and having WWL, Salford plus other NCA hospitals as an initial setup of groups.

7 RTC Budget

JM provided an update for 2025/26.

Annual budget: £8,172

Spent to date: £1,187

Remaining: £6,985

Majority of budget has been spent on funding five places at the 2025 Annual SHOT Symposium along with travel and the NW TP face to face meeting held in May 2025.

8 AOB

Credits

RH mentioned how several hospitals are not claiming credits for blood components e.g. FFP that is split while thawing, unused AB or split red cell in a delivery.

Emergency Contingency Planning for Blood

JP has received comms encouraging “buddy system” with major trauma centres. Recommending:

- MRI “buddy up” with Wythenshawe Hospital
- Salford Royal Hospital “buddy up” Royal Manchester Children’s Hospital

Looking to make some sort of agreement about working together in the event of a mass casualty incident so able to support each other. JP to correct the spreadsheet respond.

9 Date of Next RTT Meeting

Monday 12th January 2026 @ 1:30pm, via Microsoft Teams.